



Ector County Commissioners' Court

December 19, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Greg Simmons

**PLEDGE OF ALLEGIANCE-** United States and Texas

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Public Works Employee of the Year Recognition, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to *recognize* Luis Esquivel, Traffic Supervisor, as *Public Works Employee of the Year*.

3. *Proclamation: Human Trafficking Awareness Month, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* a *Proclamation* declaring January 2025 as *Human Trafficking Awareness Month*, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

4. *Road Closure Request, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* a road closure off N. Gardendale Ave. in Gardendale, Texas for a community parade.

5. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a *donation* from David M. Johnston for \$2,500.00 to the Ector County Sheriff's Office.

6. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a *donation* from Mr. and Mrs. Howard Smith for \$2,500.00 to the Ector County Sheriff's Office.

7. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a *donation* from J. L. Herriage for \$5,000.00 to the Ector County Sheriff's Office.

8. *2024 Fixed Asset Inventory Disposal & Missing Lists, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action to *approve* the disposal of items on the *2024 Fixed Asset Inventory Disposal List*, and to take any necessary action regarding the *2024 Fixed Asset Inventory Missing List*, and authorize the County Judge to sign all documents associated with this agenda item.

9. *Presentation, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to receive a presentation from Parkhill as Owner's Representative regarding the scope of services for the design-build of the new Ector County Courthouse.

10. *Presentation, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to receive a presentation from DLR Group as the design team regarding the scope of services for the design-build of the new Ector County Courthouse.

11. *Ector County Courthouse Scope of Work & Design, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the scope of work and design for the design-build of the new Ector County Courthouse, and authorize the County Judge to sign all documents associated with this agenda item.

**AWARD OF BIDS/PROPOSALS**

12. *Vehicle Purchases/Leases, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to *approve* the purchases and leases of vehicles from Sewell Ford through the HGAC Cooperative Contract #VE05-24, and authorize the County Judge to sign all documents associated with this agenda item.

13. *Qualification Statement Ratings: Coliseum Design-Build Services, Lucy Soto- Purchasing Director, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to *approve* the *Qualification Statement Ratings* for the *Design-Build Services: Coliseum Building B & C Request for Qualifications*, and to *authorize* the start of negotiations with Henthorn Commercial Construction, LLC.

## **CONTRACTS/AGREEMENTS/GRANTS**

### **14. *Vendor Information Update Approval, Eunice Ibarra- Health Department:***

To consider, discuss, and take any necessary action to *approve* vendor information updates of the Ector County Health Department for the Department of State Health Services (DSHS), and authorize the County Judge to sign all documents associated with this agenda item; this is necessary to begin the renewal process of the MOU for use of the syndromic surveillance data.

### **15. *Purchase Request: CityWorks Software, Lucy Soto- Purchasing Director, Eddie Landrum- Development Services Director:***

To consider, discuss, and take any necessary action to *approve* the purchase and implementation of *CityWorks Software by Woolpert Inc.*, for Development Structure Permits, Drive Approach Permits ROW Permits, and Cell Tower Permits for the Development Services Department, and approve the County Judge to sign all documents associated with this agenda item.

### **16. *Disbursements Agreement for Card Issuance, Cleopatra Callaway- County Treasurer, Clarissa Webster- District Clerk:***

To consider, discuss, and take any necessary action to *approve* the *Disbursements Agreement for Card Issuance* by and between Ector County, Texas, and Tyler Technologies, Inc., and authorize the County Judge to sign all documents associated with this agenda item.

### **17. *Professional Services Agreement & Business Associate Agreement, Eunice Ibarra- Health Department:***

To consider, discuss, and take any necessary action to *approve* a *Professional Services Agreement* and a *Business Associate Agreement* by and between the Ector County Health Department and the Texas Tech University Health Sciences Center at El Paso, and authorize the County Judge to sign all documents associated with this agenda item.

### **18. *Interlocal Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:***

To consider, discuss, and take any necessary action to *approve* an *Interlocal Agreement* by and between Ector County, Texas, and Midland County, Texas, regarding the joint funding of shared County Extension Agents, and authorize the County Judge, County Clerk, and County Attorney to sign all documents associated with this agenda item.

### **19. *Lease Agreement Approval Request, John Henderson- Commissioners' Court Attorney and Grant Writer:***

To consider, discuss, and take any necessary action to *approve* a *Lease Agreement* by and between Ector County, Texas, and Butler-Cohen, LLC., for the premises located at 204 N. Grant Ave., and authorize the County Judge to sign all documents associated with this agenda item.

## **PERSONNEL REQUESTS**

### **20. *Constable Reappointment, Shelby Rigtrup- Public Information Officer:***

To consider, discuss, and take any necessary action to *reappoint* James (Wes) Carta as *Constable* for Precinct #1.

21. *Personnel Step Change Request, Dusty Gallivan- District Attorney:*

To consider, discuss, and take any necessary action to *approve* the hiring of a *Trial Chief* at a step 202-28 due to 30 years of experience.

22. *Airport Board Member Reappointments, Don Stringer- Commissioner, Pct. #3:*

To consider, discuss, and take any necessary action to *approve* the *board member reappointments* to the Ector County Odessa/Schlemeyer Field Airport Board.

**DEVELOPMENT SERVICES**

23. *MHRC Application Form: 11700 W. University Blvd., Eddie Landrum- Development Services*

*Director:*

To consider, discuss, and take any necessary action on an *MHRC Application Form* for property located at 11700 W. University Blvd., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

24. *MHRC Development Proposal Request: 14222 W. Ramon St. MHRC, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action on an *MHRC Development Proposal* to serve 14222 W. Ramon St., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

25. *MHRC Development Proposal Request: 14230 W. Ramon St., Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action on an *MHRC Development Proposal* to serve 14230 W. Ramon St., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

**CONSENT AGENDA**

26. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

26a.) Line-Item Transfer- Coliseum:

To consider, discuss, and take any necessary action to *approve* a line-item transfer to Coliseum Fund, Motor Vehicle Equipment, 041-860-5505 from Building Materials, 041-860-5241 for \$712.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26b.) Line-Item Transfer- General Vehicle Purchases/Leases:

To consider, discuss, and take any necessary action to *approve* various line-item transfers for Motor Vehicle Equipment (General Fund), and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26c.) Line-Item Transfer- Sales Tax Vehicle Purchases/Leases:

To consider, discuss, and take any necessary action to *approve* various line-item transfers for Motor Vehicle Equipment (Sales Tax Fund), and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### **BUDGET/FINANCIAL**

27. *Engineering & Survey Costs: Proposed 3rd St. ROW, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the engineering and survey costs for the acquisition of the proposed 3rd St. ROW, and authorize the County Judge to sign all documents associated with this agenda item.

28. *Opioid Settlement Funds, Mike Gardner- Commissioner, Pct. #1:*

To consider, discuss, and take any necessary action regarding the *proposed disbursement of Opioid Settlement Funds* to Odessa Teen Court for \$37,800.00, and authorize the County Judge to sign all documents associated with this agenda item.

29. *Property Purchase Approval Request: 213 N. Hancock Ave., John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the purchase of the property located at 213 N. Hancock Ave., and authorize the County Judge to sign all documents associated with this agenda item.

30. *Budget Amendment- Sales Tax Sheriff, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve a budget amendment* to Sales Tax Fund, Sheriff, Motor Vehicle Equipment, 005-360-5505 from Unreserved Fund Balance, 005-3310 for \$21,235.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

31. *Budget Amendment- Development Services, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve a budget amendment* to Sales Tax Fund, Development Services, Software Maintenance Contracts, 005-025-5283 from Unreserved Fund Balance, 005-3310 for \$46,200.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

32. *Budget Amendment- Coliseum Capital Fund, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve a budget amendment* to Coliseum Capital Fund, Improvements & Construction, 043-860-5509 from Unreserved Fund Balance, 043-3310 for \$18,380.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

33. *Budget Amendment- Youth Diversion Fund, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve a budget amendment* to the Youth Diversion Fund, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

34. *Outstanding Budget Amendments, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* various *budget amendments* for the carry forward of outstanding encumbrances from FY 2024 to FY 2025, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

35. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for December 19th, 2024, and review County financial statements and reports.

**EXECUTIVE SESSION**

36. *Legal Matters, Shelby Rigtrup- Public Information Officer:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

37. *Real Estate, Shelby Rigtrup- Public Information Officer:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

38. *Personnel Matters, Shelby Rigtrup- Public Information Officer:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on December 13, 2024

At 03:31 PM


A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive style.

Ector County Clerk

*The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at [\(432\) 498-4000](tel:4324984000) or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*

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Dustin Fawcett  
Ector County Judge

**ATTEST:**

X 

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Jennifer Martin  
County Clerk

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